**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday,** **October 20, 2014 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Call to order** Chair Fowler called the meeting to order at 5:40 PM.

**Invocation** Vice Chair Jones brought the invocation.

**Pledge of Allegiance** The group recited the pledge.

**Welcome/Special Guest: Introduction of new board members Mr. Derrick Frazier of Claiborne Parish, and potential new board member Mr. Randy McKinney of Bienville Parish, as well as Shirley Repta of University Mental Health.**

**Roll Call: Quorum Present**

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| Bienville-Vacant  Mr. Sims Resigned | Bossier-Vacant | Caddo-Njeri Camara Present | Claiborne-Derrick Frazier Present  |
| DeSoto-Fred JonesPresent | Natchitoches-Sandy Wiggins Excused | Red River-Wanda BrockPresent | Sabine-Marcelle SlaughterPresent |
| Webster-Ora RicePresent | Gov.-Deanna FowlerPresent | Gov.-Barbara MarshallPresent | Gov.-Chris NolenPresent |
| Staff ED-D. Efferson |  |  |  |
| Guests- Janet Miller LA Assoc on Compulsive Gambling | Shirley Repta Vice President of Behavioral Health, University Health | Paulette Moody Ad. Assit. LA Assoc. on Compulsive Gambling |  |

**Approval of Agenda** Jones moved and Marshall seconded the motion to approve the agenda. Motion carried.

**Approval of the Minutes of September 15, 2014** Jones moved to approve the minutes of the September 15, 2014 meeting. Marshall seconded the motion. The motion carried.

**Guest and Public Comments** Janet Miller, Executive Director of the LA Assoc. on Compulsive Gambling introduced her Administrative Assistant, Paulette Moody. She brought new brochures and cards for the board members. She encouraged board members to visit the CORE treatment center on Stoner Avenue anytime they wished. She also suggested board members could take a virtual tour on their website. She reminded the board that treatment at the center is free to Louisiana residents.

Shirley Repta, Vice President of Behavioral Health with University Health provided the board with information on her mission at University Health. With a Doctorate in Nursing and an MBA she has built continuums of care by cobbling services together through agreements for behavioral health in order to maximize resources. She said she was looking forward to working with the District to meet this goal.

**Agenda Items for Discussion/Action:**

**New Business**

1.      **Executive Limitations – Official Executive Director Report on File with the Secretary and available for public inspection.** Jones moved to accept the ED report as in compliance. Brock seconded the motion. The motion carried.

a.   **Communication and Support to the Board** **(page 14)**

b**. Financial Condition & Activities (page 7)**

**c. Treatment of Staff (page 4)**  No grievance or discrimination charges have been made.

2. **Governance Process**

 **a. Global Linkage (page 25)** Brock moved to accept the policy with no changes and Slaughter seconded the motion. The motion carried.

**b. Unity of Control (page 25)** Nolen moved to accept the policy with no changes and Rice seconded the motion. The motion carried.

**c. Accountability of the Executive Director (page 26)** Slaughter moved to accept the policy with no changes and Brock seconded the motion. The motion carried.

**d. Delegation to the Executive Director (page 26)** Frazier moved to accept the policy with no changes and Brock seconded the motion. The motion carried.

**e. Board Monitoring Summary Report of September 2014** Nolen moved and Rice seconded a motion to accept the Monitoring Summary report for September. The motion carried.

3**. Board Business**

**Old Business**

1. **Report by Njeri Camara on the recent SAMSHA webinar on Peer-to-Peer Support Services** Camara summarized the webinar on Peer-to-Peer Support Services. Highlighting that Primary Care and Behavioral Health work hand in hand to identify behavioral health and primary care issues when working with their patients. Peer to Peer support helps individuals to acknowledge their condition and get help. Peer Support Specialists serve as liaisons. Each of the district offices has Peer Support Specialists.
2. **Report on the Policy Governance Model Seminar presented by Miriam Carver by Chairman Fowler and Secretary Nolen** Fowler and Nolen briefly reviewed the training in Atlanta. Each identified points that increased their understanding of the Carver Model of Policy Governance. Fowler stated that a few minutes at each board meeting would be taken to review aspects of the training.
3. **Board Compliance Monitoring Tool Completion for October** Monitoring Tool was completed by each of the board members and returned to Chair Fowler.

**Announcements/Acknowledgements:** Fowler announced that a Domestic Violence Empowerment Seminar would be held in Natchitoches at the First Baptist Church on Amulet Street on Saturday, November 8, 2014 from 9 am to 12 noon.

**Next Proposed Meeting Date: Monday, November 17, 2014**

**Adjournment:** With a motion by Camara and a second by Jones the meeting was adjourned at 7:00 pm.